



North Cheshire Cruising Club

Minutes of the Board meeting

held on Monday 2 December 2023 at 2.30pm

Meeting held at NCCC Club House

Present

Mike Robison - Chairman

Tim Smith – Commodore

Nigel Stanley – Premises Director

Lyndsay Hillman – Bar Director

Ruth Smith – Finance Director

Pam Russell – Membership Services Director

Eric Roberts – Land & Water Space Director

Heather Stanley – Company Secretary

Dave Hood – Director without Portfolio

1. Approval of November 2023 Minutes - Proposed Pam Russell / Seconded Nigel Stanley

2. Matters Arising - None

3. Approval of Directors Reports (Separate Attachment)

4. Tasks Completed

- **John Fenton to send Grievance / Disciplinary report to be sent to Ruth Smith for amends and the board for approval** - *Ruth has sent what was sent to John Fenton to Heather Stanley who has put it into the Information and Procedures Handbook that she has put together.*
- **John Fenton to send a copy of the letter to Mike Hodgkinson to the board** – *this has now been received by the board.*
- **Heather Stanley has written to a named member re his boat on hard standing asking him to contact Mike Robison direct. Response received**
- **John Fenton to Send Music Licence over to Nigel Stanley once received for Nigel to renew** - *Heather has spoken to PRS who run the licence, and has informed of a change of personnel. There is no certificate as such for this, but they will send the documents over to Nigel Stanley – Renewal is 25 March 2024.*
- **Dave Hood to write to members letting members know who he was and what his position was** – *this has been done and sent. 2 Replies only Gill Ling and Martin Tattersall*
- **Ditchcrawler** – *Mike has approved Tim, Ruth and team taking over the Ditchcrawler*
- **Bowkers Boat** – *There is a crane coming in for removal of the boat on Dec 12. Hazel only has been given permission to enter the yard to sort out the trailer. Now going out on Monday.*

5. Any other Business

- **John Fenton to send Rule Book to the board as it stands** – *Still to be sent to the board has been requested a number of times. Meeting – Pam was asked to ask John to send it over.*
- **John Fenton to sort our complaint from Heather Rowley re Mr and Mrs Suggitt** - *Mike Robison to take this task from John*
- **First Aid Training** – *prices received, this this been taken further. A new member who is a medic has offered to do the training for free he is just waiting on a mooring.*
- **Rent Review** – *any further update*

- **Club House/Cottage Purchase** – Offer and proposal will be done in the next two weeks. Heather Rowley will be assisting with the proposal.
- **Information and Procedures Handbook** – No Comments received

For Discussion

- **Copy of the current membership list to check we have all the members emails on the current list and website, and also to set up a what's app group for members to receive information. This has been requested from John Fenton but not received. Discussion for Whats Apps group needed** – Tim has spoken to members and some say they are not getting their emails, or opening them. A whatsapp group was requested. The answer to this was no, but there is a text message service that can be used 'broadcast only' Heather to look into this
- **Discuss actual need for bar director post. Will explain more to make sense of it at the meeting (spoke to Mike briefly). Bar director position to report direct to the premises director creating a position for a second DWP** All agreed to be updated at the AGM in 2024
- **Discuss possible date for a working party to come in and blitz the bar (not cleaning but I'll empty it so Dave/Nige etc can get cracking with the mini refresh/upgrade. I'd like to request that the cost for this comes from the money Sheila donated (flower arranging) last year. It's noted in the book she wanted it to go to the bar. Should only been a few hundred max.** All agreed – Dave to sort out date for work party
- **We have had a demand from Eon for an electricity bill which is actually for Rejuven8. This is actually more complicated than it may at first appear so I will give you the full details at the meeting** This has been escalated with Eon – we have never had a contract with Eon
- **We could do with an estimate of when we can consider implementing the repairs to the dredger controls on the Kubota jib. Estimated at £4000+** Tim has offered to get Andy in to give some independent advice on the dredger. Company to do the work if agreed – Stockport Hydraulics
- **We are checking the arm for appropriate lengths of timber but may need to purchase additional wood, we are obtaining quotes. Can we purchase the timbers for the repairs to the paint shed roof.** All agreed 14 lengths approximate £120 x 2 lots
- **Cash banking on more regular basis.** – We need to add this as a rule in the rule book. Banking must be done within 7 days of receipt of the funds. Possibly buy safe for the Wharf.
- **Discuss Insurance** – Ian Tonge has valued the premises for complete rebuild at £550K. Business interruption just waiting on figure. Directors insurance – waiting on further information. Insurance is due at the end of December. Mike to send insurance to Board once received.
- **Discuss negotiating team for purchase of club** – to be discussed at future meeting.

- **Planning ahead and prioritisation.** *Mike advised that we need to prioritise what we want to do going forward – Buy the property. Depending on whether we buy the property other changes to be done – Lift, Ramp, new windows, solar panels, toilets upstairs. If you have any other suggestions please let Mike know.*
- **Telephone number** – who has it – The telephone number is currently on transfer to John Fenton. This needs to be amended to Mike Robison – Ask Bill Jewsbury to sort out.
- **Paying in Card/Debit Card** – 3 cards have been ordered awaiting arrival
- **Double Boat Shed** - Ron Axon has agreed to come out of the boat shed – he needs to contact Dave to discuss other mooring.

For Discussion at a future meeting

- Membership prices – further discussion to take place at a future meeting
- Setting up a Trust – ALL (Notes from HR Trust to run alongside the limited company - 3 trustees required (Chair, Secretary and Treasurer), and need to write a constitution. HR has offered her knowledge and services to help with this and administer future funding bids if the board agrees to go ahead with it. Applying for funding is quite complex until you understand individual funders requirements.

6. Date of Next meeting

Face to face meeting – Wednesday 17 January 2024 7.30pm via zoom.

Minutes Approved by Mike Robison – Chairman

A handwritten signature in black ink, appearing to be 'MR', followed by a long horizontal line extending to the right.