

## NORTH CHESHIRE CRUISING CLUB LTD

Minutes of the digital “zoom” Board meeting of the Board of Directors of the abovementioned Club held on Monday 13<sup>th</sup> December 2021 at 7.30 pm

### PRESENT:-

John Fenton (Chairman), Pam Suggitt (Company Secretary), Bill Jewsbury, (Finance Director), Eric Roberts, (Land & Water Space Director), Pam Russell, (Membership Services Director), Denise Wright (Director without Portfolio), Bob Barlow, (Director without Portfolio - Bar) Martin Tattersall, (Premises Director)

### 1.APOLOGIES FOR ABSENCE:- None

### 2. APPROVAL OF MINUTES – Proposed by ER and Seconded by BJ

### 3. MATTERS ARISING:-

DW wished to discuss the subject of the Proxy Votes again. There is now mention of Proxy Votes in the November 2021 Board Meeting Minutes.

### 4. CHAIRMAN’S REPORT:-

RB - As we had decided to dispense with the solicitors as it would prove too expensive and we would not be able to retrieve the money from RB anyway, I decided to get in touch with the gentleman who instructed BBo in the first place, Peter Dodd. I explained to him the process which we had followed so far only to be told that as there was a break in the letter from BJ to RB, in which we should have informed him he had 30 days in which to respond to BJ’s letter that the chain of events had been broken and that in law we would now have to start the process from scratch. So unfortunately, we will have to go through the process again, but this time meticulously following the time scale involved in the process (which I now have from the horse’s mouth so to speak).

Having said that when I was faced with this problem, I decided to write RB a letter explaining that we had been in touch with a solicitor and that as he had been hitherto a well-established member of the club and held various positions and usually paid his debts on time, that taking this into account and in view of his advancing years the directors would not wish to go down the court route to retrieve the money that he owes us. In the letter I proposed that if he gives the boats to the club to dispose of as we see fit then the board would be prepared to write the debt off. I also propose to send a few photos so he can see the state of the boats. I would accompany this with a stamped addressed envelope and statement to that effect. Obviously, I need the boards permission to send the letter assuming that you all agree with this proposal. All agreed to this proposal.

Unfortunately, if he doesn’t reply we will have to go down the TORTE route and this will take another 180 days in total to achieve the same result.

Club insurance - Griffith and Armour our insurers contacted me to renew our insurance with them and they include a proposal for this. Last year when I filled in the proposal, they were Ok with it, but when they passed the details on the C&RT they came back and said that the building insurance they thought was £350k short.

So, this year when the renewal was sent out, I explained to G&A that the club would be inviting Ian Tonge our local estate agents to do a complete valuation which he did, but they insisted that we pay the premium as soon as possible, which we did. They in turn inform C&RT of the valuation and surprise surprise C&RT contacted me again to dispute the sum insured. I had explained to Maddie at G&A about the fact we were getting Ian Tonge in to value the property, but obviously one hand of G&A doesn't know what the other is doing. Hence the response from C&RT.

I have since contacted C&RT and explained that Ian Tonge had come up with exactly the same as the sum we insured if for the previous year. I have sent a copy of his valuation to Stephen Hough at C&RT and hopefully that should be the end of it. Unfortunately, because of this interlude I have been sent another proposal to fill in for G&A which I will do in due course.

Boards distribution of the £10k in 2019 - I have written a letter explaining the rationale behind the distribution of the monies, at the moment I am waiting for BJ to furnish me with amounts and to whom it was given. So, the matter is in hand it's just that BJ will have to wade through the cheque book to see who was a recipient.

#### 5. COMPANY SECRETARY'S REPORT:-

- 1) Eric's job description needs bringing up-to-date – will be done asap.
- 2) Correct job title for Land & Water Space Director according to Articles of Association is Water & Land Space Manager. Yes, but not actioned yet.
- 3) Articles of Association show old Subscriber contacts, four of whom have died. Update?
- 4) Rule Book completion date is now urgent. When will it be ready for printing?
- 5) There is still a lot of work to do regarding updating the NCCC website.
- 6) Passwords for the website? Have these been given to a Director? Please confirm if you have one.
- 7) Minutes of Board Meetings from January 2021 to October 2021 have now been sent to the Postmaster for distribution to members via e-mail.

#### 6. FINANCE DIRECTOR'S REPORT:-

I have paid the insurance and survey invoices JF asked me to pay,

I have supplied PS with a stock of cards and stamps for deaths and illness,

I have got the accounts signed by JF and back to the accountant.

I supplied PS with all the minutes she had no copies of as requested, I just have 2 more to supply.

I paid for the asbestos removal and the certificate is with PS,

MT has kindly fitted the member advert board in the library area, it was meant to be mentioned in the Ditchcrawler but didn't make it in so I'll remind JS so members know it is there,

I have asked PR, BB and SB to provide me with a monthly report of any bank deposits they make or card payments and to give me the card payment receipt with the report, it will just make life easier matching things up and they are happy to do this.

I paid the CCTV chap for the work (£2000) but have had no invoice, I thought ER had it but that was the work order which PS now has, I have asked MR twice to remind the guy and still have no invoice, if it has not appeared over the weekend, I will ask him myself.  
The CCTV has an issue with the camera pointing down the to the bridge which I believe is being fixed but has not been done yet, has it been looked at yet or is it going to be?

I've has another issue with CRT and licences which I seem to have cleared up. There is the prompt payment price on their website but you get another lesser payment if you pay on line so they tried to say K & D W had underpaid but would absorb the shortfall so I looked into it and pointed out by offering the member more discount to apply online negates us having an agent so they spoke to management who will allow us to pay the price quoted to the member as we do pay online in advance anyway but the paperwork goes by post.

#### 7. LAND & WATER SPACE DIRECTOR'S REPORT:-

The wall on the slipway side has collapsed and is still falling I have rung the dry wall man to call and give us a quote for the repair.

We need to inform the people at number 14 by letter what has happened as he will need to pay at least half. We could have a problem with his garden as it could collapse into the club side. ER asked JF to check if the club is insured to cover this repair.

We are almost ready to start piling.

The wood near the wall is still a problem we will need to shift it by skip in the new year I will get a price in the new year. A local farm might be interested.

We had 14 volunteers at the last work party.

#### 8. MEMBERSHIP SERVICES DIRECTOR'S REPORT:- Nothing to report

#### 9. PREMISES DIRECTOR'S REPORT:-

Following on a request in the suggestion book a new wc seat has been fitted to raise one of the ladies toilets.

The electric sockets in the workshop have been renewed.

The fire escape doors have been sanded down on the outside and treated with preservative.

The rain in on the fire escape that effected the workshop,if the wind blew in certain direction, has been 97% repaired hopefully finishing tomorrow, weather permitting.

#### 10. DIRECTOR WITHOUT PORTFOLIO - BAR REPORT:-

I have nothing to report, however, I would like to thank LH for looking after the bar whilst I was not available.

#### 11. DIRECTOR WITHOUT PORTFOLIO REPORT – DW:–      Nothing to Report

## 12. COMMODORE'S REPORT:-

There is only one thing to report on and that was the Adults Christmas Party. Despite the restrictive numbers it was a resounding success everybody seemed to enjoy the 'UpHighs' and the buffet was brilliant as usual.

I was a little worried at first due to the restricted numbers, but in the end, it worked out all right even though we had a few people who couldn't make it.

There were 47 people that made it and after I had paid the act and the food bill and taking into account the amount made on the raffle, we ended up with a £43 profit overall.

I'd like to thank all the members that helped in any small way and the members that came and made the evening a success.

There will possibly be a boxing day cruise weather, canal and Boris permitting.

I will be putting up a notice in the club room for those members who wish to cruise and those that just wish to take part in the soup and sandwiches afterwards.

## 13. ANY OTHER BUSINESS:-

- a) JF was asked to update the Board re the printing of the Rule Book. JF said he had 3 more rules to update. Final copy of rule book to be sent out asap.
- b) MT said that the Mary Sunley Refresher Training Day has been arranged for Tuesday 15<sup>th</sup> February 2022, starting at 9.30 am for the day.
- c) MT said that BBo should not be allowed access to the club unless accompanied by another member. Therefore, BB's request for a key has been denied.
- d) BJ said that Camera 15 is waiting for a part.
- e) BJ said that a Direct Debit for £35.00 a year will be set up for the Information Commission Office tomorrow. This is because we have CCTV.
- f) PS was asked to write to our Postmaster to ask him to check that all e-mails sent out from him are distributed to JF/ER and BBa.
- g) There are two new suggestions in the Suggestion book.
  - 1) On the 3<sup>rd</sup> December 2021 DH reported that his boat had been damaged. The camera overlooking DH's boat will be checked by MR. Further enquiries to follow.
  - 2) On the 5<sup>th</sup> December 2021 a request was made by RS for a pull-down support handle to be fitted in the disabled toilet. This is ongoing.

## 14) DATE OF NEXT ZOOM BOARD MEETING

Monday 10<sup>th</sup> January 2022 at 7.30 pm.

## PLEASE NOTE:-

The December 2021 Minutes were not approved until the February 2022 Board Meeting due to January 2022 meeting being cancelled because of illness.

