

THE NORTH CHESHIRE CRUISING CLUB LTD

Minutes of the digital “zoom” Board meetings of the Board of Directors of the abovementioned Club held on Monday 19<sup>th</sup> June and Wednesday 21<sup>st</sup> June 2023

PRESENT:-

John Fenton (Chairman), Pam Suggitt (Company Secretary), Pam Russell (Membership Services Director), Martin Tattersall, (Premises Director), Eric Roberts (Land & Water Space Director) left the meeting at 8.10 pm, Lyndsay Hillman (Bar Director) left the meeting at 9 pm

1.APOLOGIES FOR ABSENCE:- Ruth Smith (Finance Director) on Monday 19<sup>th</sup> June and , Lyndsay Hillman (Bar Director) on Wednesday 21<sup>st</sup> June 2023

2.APPROVAL OF MINUTES – Proposed by ER, Seconded by MT

3.MATTERS ARISING:- None

4.CHAIRMAN’S REPORT:-

a) Mike Hodgkinson has sent me some pictures of a gas BBQ which he wishes to donate to the club if we want it. It looks very nice and I will send out the pictures for your perusal. If I can download them from my phone. Pictures not received by 21<sup>st</sup> June.

(b) As you have seen Brian Bowker has written a letter to ask for a face to face. We need to sort a date out when we all can be present. This subject was discussed during the meeting held on 21<sup>st</sup> June 2023.

© I have ordered a sim card for the front gate. It was supposed to arrive today but hasn’t. It better arrive tomorrow, or I will be phoning them to complain. The number for those who wish to know it, it is 07754436931. The cost will be £5 per month. I will pass it to Eric to give to Mark as soon as I have got it.

(d) Directors’ insurance policy,

e) Hazel Bowker asked permission for Brian to collect their Motor Home from where it is stored inside the club premises. Answer was no. Someone else can do this for her.

f) The CCTV came up for discussion and a decision was not made as to whether or not access should be denied to all members of the club. Two Directors thought that access should be denied other than for Directors.

g) The decision was made that a face-to-face meeting with Brian Bowker would not go ahead and that the Boards’ decision is final. His membership has been terminated and he is not allowed access to the club or Whiteley Green. John F to write letter to him in conjunction with Ruth Smith advising him of this asap.

## 80<sup>th</sup> Anniversary arrangements.

This report is a bit awkward as Willie didn't impart what he had proposed, by that I mean he had gathered a group together to sort out the 80<sup>th</sup> but didn't tell them the complete package. Heather the lady that he was planning the event with has got some idea of what is happening which is on his computer, but not anything that is finalised. Having spoken to her she wants to see the event through for Willies' sake, but she has expressed a desire to meet up with Board to discuss the options. As for the situation with Willies documentation etc. They are still looking for a black plastic wallet that he kept his documents in which they haven't found as yet.

Decisions made as follows: Celebrations to be reduced to one day only, if its not too late. Hog roast to be cancelled. Dignitaries to sail on Mary Sunley. Unveiling of new stone to be carried out by Dignitaries. Afternoon tea to follow. Afternoon tea to be booked. Steel band to be booked by Pam Russell.

A meeting has been arranged with Heather, Willie's friend, on Sunday 25<sup>th</sup> June at 2.30 pm in the clubhouse. All those involved from Day 1 to be invited to attend along with as many Board members as possible.

### 5. COMPANY SECRETARY'S REPORT:-

- 1) Rent review date June 2023 – not heard anything yet
- 2) Willie Walker has now been removed from Companies House records.
- 3) Articles of Assn to be sent to Lyndsay Hood at end of meeting.
- 4) Discuss Open Meeting suggestions, Health & Safety Implementation:  
Fire procedures,
- 5) Website update – Heather and Nigel (Royal Oscar) working on this now.
- 6) Storage of goods in the "Kids" room

We will have to arrange to meet in the clubhouse now, as the "kids" room as we call it, is full of Willie's gear, which his family don't want. The workshop is looking scruffy as well. A good clear out is needed. How long will all other items not belonging to the club be stored in the "kids" room? We have had this problem with storage before. If more members do this, we should start to charge rent. We should nip it in the bud before it escalates. I know I sound heartless, but we have been here before with storage problems which were not easy to resolve at the time.

### 6. FINANCE DIRECTOR'S REPORT:-

I am not sure if and when next week's meeting is going ahead but have prepared my report anyway. I believe the Board has received a letter from Brian Bowker, I presume this will be circulated before the meeting.

I would also like to suggest that the password for the CCTV viewing is changed so that Brian Bowker can no longer access this and it may be a good time to discuss whether CCTV access should be freely available to all members? Is the purpose of the system security or webcam? And how useful is it in reality for members to be able to use this to "check on" their boats? My personal feeling is that the CCTV use should be for security and access should be restricted to Board members.

Here is my report:

I am currently working on this quarter's accounts and plan to get together with Eric next week to go through the Wharf paperwork as Hazel is obviously no longer doing this. We believe this would be a good time to introduce an electronic system similar to the one now used in the bar. I would suggest a system provided by Square would be useful for the Wharf as this provides both a point-of-sale system and also an appointments system (with automated reminders) which could be used for the slipway, paint shed etc. It would simplify the accounting and it is possible to produce all sorts of reports from the system. The cost is £99 & VAT but you also need an iPad, which would be around £300. I have some experience of this system as our daughter uses it in her dog grooming salon and I do her accounts remotely from it. This link gives more info on the Square Stand, which is what I think we should go for:

<https://squareup.com/gb/en/hardware/stand>

Bank account balances at the moment are:

Current a/c - £3764.73

Savings a/c - £133110.51

I will soon have to transfer some funds from the savings account to the current account. As previously mentioned, I have just paid the CRT rent invoice for this quarter (ie June - Sept), which came soon after the late rent payment for the last quarter, which partially explains the sudden depletion in funds. There have also been payments for the electronic gate system and recent fencing work.

#### 7. LAND & WATER SPACE DIRECTOR'S REPORT:-

Very little to report only that 14 were at the work party that tidied around the arm and cut grass. It would be handy to have that machine in the office as Ruth mentioned in her report to help with the paperwork

#### 8. MEMBERSHIP SERVICES DIRECTOR'S REPORT:-Nothing to Report

The following is a list of Outstanding jobs to be completed by Pam Russell:--

- a) Training session re Defibrillator to be organised
- b) Rule Book update please – Code of Conduct has yet to be included. It will then be distributed when this addition is inserted in the book. Our Printer is on holiday at the moment.
- c) All Risks on forms to be changed to Fully Comp by Sheila Barlow. Pam Russell To organise.
- d) Welcome letter for new members to be re-instated by Pam Russell

#### 9. PREMISES DIRECTOR'S REPORT:- Nothing to report

- a) Ladies Toilet repaired by MT.
- b) Martin said he wished to retire before the AGM i.e. September 2023. He will write official letter to the club announcing his decision. He will also not be available to attend the AGM.
- c) Martin to contact the committee of the Mary Sunley to chat about several things.

10. BAR DIRECTOR'S REPORT:-

- a) Two more Fridays until the bar closes for July and August so will work out some offer prices for the draught stock to get it gone.
- b) Creating a WhatsApp/email group with the current bar volunteers so when we need help I can contact them all on one go as well as asking other members to help out too. Rob Shaw has offered to help on the bar.
- c) I will e-mail our Postmaster to ask that members be informed that cheaper drinks will be on offer this Friday.
- d) Light in cellar needs replacing

11. DIRECTOR WITHOUT PORTFOLIO'S REPORT (WW):-

Willie passed away as far as we are aware on Sunday 4<sup>th</sup> June 2023.

12. COMMODORE'S REPORT:- Nothing to Report

13. ANY OTHER BUSINESS:-

- a) Lighting needed in area where dredger will be moored. Awaiting Electrician.
- b) Check insurance rules for moorings.
- c) It was decided to inform members earlier than normal about Director/Officer vacancies before the legal requirement of 21 days for the AGM. Directors stepping down:- Chairman, Company Secretary, Land & Water Space Director, Premises Director, Commodore and Director with Portfolio. There will be no need for a Bar Director as John Fenton will be taking over the Bar. Job descriptions should be prepared by those stepping down. It would appear however that only two Directors can retire at the same time. The subject of who retires and who doesn't to be discussed at next meeting in September 2023.

14. DATE OF NEXT ZOOM BOARD MEETING

There was no further business and the Meeting ended at 21:17 pm.

There will be no Board Meetings in July and August. Next meeting September 2023, date not arranged.

Chairman .....

